AREA 12 AGENCY ON AGING BOARD OF DIRECTORS

**MEETING NOTICE**

Thursday, June 4, 2020 at 9:00 a.m.

Area 12 Agency on Aging, 19074 Standard Rd., Suite C, Sonora, CA 95370

(209) 532-6272

*Due to the COVID-19 public health emergency, the Area 12 Agency on Aging has made several changes to Board of Directors meetings in line with the Governor’s Executive Order N-29-20, to protect the public’s health and prevent the spread of the virus. Per the Governor’s Order to Shelter in Place, in person participation at Board of Directors meetings is* ***not allowed*** *at this time. However, while the methods to communicate have changed, the public is still encouraged to participate.*

**WAYS YOU CAN PARTICIPATE:**

* If you wish to make a public comment, submit your comment via email to the Administrative Assistant at jmumford@area12.org no later than 4:00pm on the Wednesday prior to the Board meeting. Please clearly indicate which agenda item number your comment pertains to, or if it is a general public comment. Comments are limited to 300 words or fewer. If your comment meets the foregoing criteria, it will be read into the record during the meeting.
* You may comment by calling (209) 532-6272 ext. 221 and leave a voicemail of no more than 300 words no later than 4:00 pm on the Wednesday prior to the Board meeting. You must specify which item your comment pertains to or if it is for general public comment. If your comment meets the foregoing criteria, it will be read into the record during the meeting.
* Please note that while comments may also be sent via USPS mail to 19074 Standard Rd., Suite A, Sonora, CA 95370, this method is not recommended as there is a high likelihood that your comment will not be received prior to the meeting.
* Zoom Meeting - The public will not have access for public comments, this is available for listening only.

Topic: Area 12 Agency on Aging Board of Directors Meeting

Time: Jun 4, 2020 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

https://zoom.us/j/92057778998?pwd=dzNUd0JCOHZzU3RNUDNLTnFraTU3QT09

Meeting ID: 920 5777 8998

Password: 1stHqS

**AGENDA**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL AND INTRODUCTIONS**

**III. ORAL COMMUNICATIONS** -- The public may speak on any item not on the printed agenda. No action may be taken by the JPA.

**IV. CONSENT AGENDA**

1. Approve March 5, 2020 meeting Minutes.

**V. BUSINESS REQUIRING BOARD ACTION/DIRECTION**

1. Consider approving a Resolution authorizing the Executive Director to sign and submit time-sensitive CDA documents.
2. Consider approving updates to the A12AA Personnel Policies and Procedures Manual Section 10.14 and Section 11.2(a).
3. Consider approving the HICAP 1718 Federal Grant Closeout for the 33 month federal period: July 1, 2017 – March 31, 2020.
4. Consider approving for signature by the Executive Director the AP-1920-12, Amendment #3, in the amount of $1,831,317.
5. Consider approving Fiscal Year 2019-2020 Provider Contract Amendments for funding and units of service as detailed on Action Item.

# Consider approving $325,063 for the Administrative Match for Fiscal Year 2020-21 and the

 release of Administrative Cash Match Agreements signed by the Executive Director.

1. Consider approving the Cost Allocation Plan for Fiscal Year 2020-21.
2. Consider approving for signature by the Executive Director the Fiscal Year 2020-21 MSSP budget with the California Department of Aging in the amount of $428,496.
3. Consider approving with signature by Board Chair, a Resolution for contracting with CDA for Fiscal Year 2020-21 Area Plan Contract, AP-2021-12 and budget in the amount of $1,623,032, and signature on Contract by Executive Director.
4. Consider approving the Fiscal Year 2020-21 Contract Renewal Proposals from Providers and Provider Contracts for funding and units of service as detailed on Action Item.
5. Consider approving with signature by Board Chair, a Resolution for contracting with CDA for the Aging & Disability Resource Connection Contract, AE-1920-14 and budget in the amount of $257,128, and signature on the Contract by the Executive Director.
6. Consider approving the Fiscal Year 2020-2024 Area Plan for submittal to CDA with the signatures of the Governing Board Chair, Advisory Council Representative and Executive Director.
7. Consider approving with signature by Board Chair, a Resolution for contracting with CDA for the Health Insurance Counseling & Advocacy Program (HICAP), HI-2021-12, in the amount of $258,999, and the signature on the Contract by the Executive Director.
8. Consider approving the Aging & Disability Resource Connection Coordinator Job Description.
9. Consider approving the Multipurpose Senior Services Program (MSSP) Closeout Reports for Fiscal Year 2018-19.

**VI. NON-ACTION ITEMS**

**A.** Executive Director Report, Kristin Millhoff

**B.** Fiscal Officer Report, James Maltese

**C.** Advisory Council Report, Jim Grinnell

**D.** JPA Board Member Reports

The next meeting is scheduled for 10:00 a.m. Thursday, August 6, 2020.